



Beacon Falls Board of Finance

April 8, 2013

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold its regular monthly meeting on **Tuesday, April 9, 2013, at 7:30 p.m.**, in the Beacon Falls Town Hall Assembly Room.

The following agenda will be addressed at the discretion of the Chair.

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes for March 12 meeting and March 27 & April 3 workshops
3. Comments from the Public
4. Treasurer's Report
5. Tax Collector's Report
6. Town Clerk's Report
7. Finance Manager's Report
 - a. Board Clerk's Invoice
 - b. RFP for a town auditor
 - c. Status of new financial software system
 - d. Forecast of year end balance
8. Budget Review
 - a. Bond details
 - b. Updated budget with requested bond detail
 - c. Vote on budget
9. Set necessary meeting dates
10. First Selectman Report
 - a. Transfers
11. New Business
 - a. Board of Finance reporting requests
 - i. Monthly purchases
 - ii. Account Balance spreadsheet
 - iii. Expense projection
12. Correspondence
13. Comments from the Public
14. Adjournment

The next regular monthly meeting will be held on Tuesday, May 14, 2013 at 7:30 p.m.

Respectfully submitted,
Martha Melville
Clerk for the Board of Finance